



Logistical information during the stay in Geneva

Study Tour for Kosovo Trade Officials to Geneva - Regional Trade Principles and Practices (16-22 May 2010)

Contact person:

Mario Filadoro (Diplomacy Dialogue) Cell phone: +41 (0) 76 766 8991

Some immediate considerations for the participants:

1. Bring as best you can, comfortable dress shoes.
Some onsite visits involve walking, e.g. the UN Palace is quite extensive and indeed we may walk from the World Bank to the UN meeting which is a kilometre.
2. Dress will typically be business casual for the Ambassador Hotel conference room sessions and welcoming dinner. Some may prefer a business suit for the visits to the UN and WTO.
3. Switzerland's currency is the Swiss Franc (CHF). At writing (changing all the time), 1 CHF = 0.70 EUR.
4. There are ten-day weather forecasts available on the internet, you may wish to check before coming: <http://www.weather.com/outlook/travel/businesstraveler/tenday/SZXX0013> although the month of May is variable.
5. Breakfast at the hotel is not included in your package. The hotel charges 24 CHF for a buffet breakfast. Bakeries are available across the street. Starbucks is just across the street as well. A list for restaurants and eateries are below.
6. You are responsible for the contents of the mini bar (and any bottled water products in the room unless otherwise specified). The tap water in Geneva is safe and acceptable. You may prefer to buy snacks and different drinks at the supermarket Manor which is located 100 meters from the hotel (see below).
7. You are responsible for telephone calls. Wireless is available for free at the Ambassador Hotel in the lobby and conference room. Not all rooms have a wireless connection.
8. There will be a welcoming and closing dinners with other guests/speakers joining at these locations.
9. The following excursions have been organised with expenses picked up by Diplomacy Dialogue in conjunction with World Learning: the boat trip ticket; the watch museum entry ticket; the UN Palace tour; and a drink at Les Brassiers on shopping night!
10. All food and beverages except mentioned will have to be paid from per diems including the breakfast.
11. Local transportation, except to and from the airport, will be by local transit. Free transit tickets are provided by the hotel.
12. Set menu for lunch is usually between CHF15.- CHF 25.- not including drinks.
13. The Economist Big Mac index calculates Swiss Switzerland as the most expensive worldwide. For reference, the Big Mac small meal (Big Mac, small coke, small fries) is CHF11.10 – not cheap but if you're addicted! ☺
14. A tip for restaurant service is not expected, but normally people leave around 5% if table service is included.
15. Typically shopping hours (such as for the Manor): Mon/Tue/Wed 9h00-19h00; Thu 9h00-21h00; Fri 9h00-19h30; Sat 8h30-18h00.
16. The Manor is worth a visit just for the food floor.

Accommodation

Hotel Ambassador (Item A on map)
21 Quai des Bergues | 1201 Geneva
Tél. +41 (0)22 908 05 30 | Fax +41(0)22 738 90 80
Email : info@the-ambassador.ch Web: www.the-ambassador.ch



Venue of the Seminars and Workshops

Conference facility located at the 1st floor of the Ambassador Hotel and the seminars and workshops will be there unless otherwise specified in the Programme.

Taxi phone: +41 (0) 22 331 4133

List of Participants:

1. Mr. Fatos Sahiti – Advisor to the Minister of Trade and Industry
2. Ms. Sytrime Dervisholli – CEFTA Officer, Ministry of Trade and Industry
3. Mr. Lulzim Rafuna – Customs Legal Office, Ministry of Finance and Economy
4. Mr. Prindon Sadriu – Director, Office of Bilateral Relations, Ministry of Foreign Affairs
5. Mr. Burim Breznica – Political Advisor to the Foreign Minister
6. Mr. Menderes Ibra – Advisor to the Minister of Economy and Finance
7. Mr. Dardan Shala – Customs expert, Member of AMCHAM Board (and Manager of SCLR Partners)
8. Ms. Leonita Shabani – Chief of Cabinet, Kosovo Chamber of Commerce
9. Mr. Kushtrim Istrefi – Legal Advisor, Prime Minister's Office
10. Mr. Kapllan Halimi – Advisor to the Minister of Agriculture, Forestry and Rural Development
11. Mr. Driton Qehaja – Political Advisor to the Prime Minister

Mr. Mark Walter – USAID-Kosovo Private Enterprise Program (KPEP)

Diplomacy Dialogue Staff:

Mr. Jonathan Gage, +41 (0) 76 260 0894
Prof. Lichia Saner-Yiu, +41 (0) 79 213 2740

Map Index:

The map is available on <http://www.batchgeo.com/map/61003404298795f884eb6eb73e272e02>

Name	#	Business	Address	Specialty
Hotel Ambassador	A	Hotel	21 Quai des Bergues	None
BOKI Restaurant	B	Restaurant	21 rue de Alpes	Chinese
McDonald's	C	Restaurant	22, rue du Mont-Blanc	American burger
Manor Department	D	6th Flr: Restaurant	6 Rue Cornavin	Worth a visit
Starbucks	E	American coffee house	23 Quai des Bergues	
Migros	F	Supermarket	18-20 Rue de Lausanne	Visit Manor instead
Coop	G	Supermarket	5 Rue du Commerce	
Riverside	H	Café, restaurant, bar	19 Rue du Rhône	
Sugar Hut	I	Restaurant	16 Rue des Etuves	Thailand
La diligence	J	Restaurant, Bar	2 Rue Pecolat	Mexican
Angoletta	K	Restaurant	16 Rue de Chantepoulet 17	
Zhong Tong	L	Restaurant	10, Rue du Cendrier	Chinese
A Table!	M	Restaurant	4 Place de Grenus	
Atmosphère lounge	N	Restaurant, bar, lounge	8 Rue Kléberg	
Chez ma cousine "On y m	O	Restaurant	6 Place du Bourg-de-Four, vieille-ville genève	
Chez ma cousine "On y m	P	Restaurant	5 Rue Lissgnol	
La Belle Epoque	Q	Café, Restaurant	6 Place de Grenus	
Pouly	R	Bakery	2 Rue Rousseau	Morning croissant
Cité du Temps, Resto by /	S	Restaurant, bar, lounge	1 Pont de la Machine	Probably expensive
Arthur's Rivegauche	T	Restaurant	7-9 Rue du Rhône	Probably expensive
The new midi	U	Restaurant (the hotel di	Quai des Bergues	Expensive



